# **CURZON**

### **GROUP MAINTENANCE TECHNICIAN**

#### Curzon

Curzon is the UK's first fully integrated independent film company across production, distribution, and exhibition. Curzon is using its 85-year-old prized brand to build a film content-led business that provides unforgettable films in quality surroundings via its Curzon-branded cinemas and digital channels.

## Purpose of Role

Assist and manage Operation for Curzon Facilities/Maintenance Department at Curzon Cinemas, across London sites. Reporting to Head of Technical and Facilities.

### **Role Responsibilities**

- To provide effective support to the Head of Technical and Facilities, to provide advice or guidance where appropriate
- To undertake training if required, and to be able to deal with maintenance problems that may arise within the company.
- To reduce the need for external contractors
- To be responsible for maintenance and good housekeeping.
- To report any Maintenance issues to the appropriate team and share information.
- To facilitate the successful management and implementation of all H&S requirements e.g. audits and their follow up, risk assessments, and general onsite management.
- To ensure training and knowledge is always up to date and risks are assessed and controlled at all times.
- To escalate H&S or licencing issues to the General Manager and Head of Technical and Facilities.
- To be responsible for the operation and first line maintenance of all areas within the Cinema.
- To oversee any third-party contractors that may be working within the building, making sure that all H&S guidelines are being kept.
- To understand the function of all mechanical plant within the building.
- To assist with any first line site maintenance that effects the operational running of the site.
- To liaise with any on site contractors requiring support or assistance.
- To provide appropriate cover and support for the business across all trading days. This may include some 'on call' support as required.
- To undertake any other ad-hoc maintenance related tasks or any other reasonable request that falls within the remit of the job.

# Skills and knowledge required to perform role

- Experience of facilities department, plumbing and electrical
- · Good numerical and analysing skills.
- Good IT skills.
- Good DIY skills.
- Knowledge/enthusiasm and passion for films
- Has a good knowledge of the industry and keeps up to date with relevant advancements and or development.
- The ability to communicate and influence others using the appropriate communication style in a credible, diplomatic, concise and confident manner.
- The ability to accomplish tasks by paying full attention to all areas.
- Able to anticipate, identify and take action to exceed guest expectations.
- The ability to perform effectively under pressure and in the face of adversity and/or tight deadlines.
- The ability to carry out tasks using own initiative.
- Ability to lead and work effectively within a team, share information and value the input of others.
- A willingness to work flexible hours as required, including occasional overnight stays near sites where necessary.
- An ability to travel easily between all sites (existing and forthcoming developments).

#### **Company Benefits**

- Free hot drinks
- 50% off food & beverage
- Free cinema tickets
- · Access to free Curzon films on CHC
- Enhanced family and sick pay leave
- 10% off Pure Gym Discount

Our films are all about diversity and so we want our teams to be. We are proud to be an Inclusive employer and we encourage applications from diverse backgrounds.